



The American Express® Corporate Meeting Card

The Card for meeting, incentive, conference and event costs (MICE)





Without accurate visibility into your Company's meetings expenses, it's easy to miss significant saving opportunities. With the Corporate Meeting Card you have an efficient instrument to improve controls, payments and reporting on meeting expenses.



American Express® Corporate Meeting Card

Would you like a fully integrated meeting solution that reduces complexity and eliminates fragmentation, to help you increase efficiencies, control and saving across your meeting spend?

With the Corporate Meeting Card (CMC), Companies can easily and flexibly settle all spending and immediately allocate it administratively to the MICE sector, saving time and costs and providing better control.

Maximize handling

- Employees benefit from the simple separation of their travel and marketing spending
- Cut down on administration, leaving you free to concentrate on meeting organization
- Simplify payment transactions and execute meetings efficiently at short notice

Control

- Gain greater control over your preferred suppliers by enforcing compliance with your processes and setting spending limits
- A better overview of spending in important conference and event management

Save money

• Save time and money through single invoicing for multiple payments to suppliers, improving visibility and securing supplier discounts

Also benefit by combining the Corporate Meeting Card with tools such as:

- Billing Support Files (electronic invoice data)
- American Express Corporate Account Reconciliation (online tool for reconciliation)
- American Express @Work (web-based management information)

The most important benefits

- · Automatic processing and billing
- Less administration and reduced processing costs
- MICE expenditure can be separated from other cost
- Control and analysis
- Group insurance* for participants
- Enables compliance with Company meeting policies to improve expense monitoring

^{*}The exact terms and conditions (incl. insured sums and disclaimers) can be found in the insurance terms and conditions, which you receive or have received in extract form for your information and can be viewed in their full version at www.company-cards.ch or requested from Swisscard AECS GmbH. The full version shall take precedence in case of contradictions.

